

CARETAKER

We are seeking a trustworthy & responsible Caretaker to oversee the daily maintenance, cleanliness and security of the premises. The successful candidate will ensure that the building and surrounding areas are kept in good condition and that all facilities are functioning properly.

Responsibilities

- Ensure the building and grounds are clean and well maintained.
- Report any repairs minor & major maintenance needs to management.
- Open & close premises as required and ensure security at all times.
- Oversee waste disposal and general upkeep of common areas.
- Monitor and report any safety or security concerns.
- Assist with basic maintenance duties when necessary.
- Ensure availability of utilities & infrastructure

Requirements

- Minimum education level: Kenya Certificate of Secondary Education (KCSE)
- Prior experience in a caretaker position similar role is an added advantage.
- Reliable, honest and able to work with minimal supervision.
- Good communication and interpersonal skills.
- Strong sense of empathy, patience and responsibility
- Ability to handle physical tasks such as lifting or assisting mobility
- Good communication and time management skills
- Those who reside around Parklands, Nairobi will be preferred

Send your Cvs to
recruit@consolidatedhrsolutions.co.ke

For more information visit us:
www.consolidatedhrsolutions.co.ke

APPLY NOW

DEADLINE
07th November 2025